

Grant Submission

Tips for submitting your application

01

Make sure you have all your attachments ready to upload in the correct format. (e.g. as PDFs)

02

Make sure your narrative has been thoroughly reviewed and fits within the word/character limits.

- If on a portal, copy and paste info from your document into text boxes.

03

JUST SUBMIT IT!!!

- No application is 100% perfect, and if the grantor is genuinely interested in supporting your educational project, they know well enough that in the end, it's a learning experience for everyone involved! Just submit the application.

04

If you received support from a contact at the foundation/org you applied to, send a follow-up email to that contact about the submission of the application

TAKEAWAYS FROM THE GRANT WRITING PROCESS

Grants are an investment - the process is tedious, yet rewarding

Grants are an investment in time and resources, and the research process is crucial - wasting time with eligibility. Although I'm the only grant writer for the NMF, the whole process is very much a 'team sport'; I try to have as many knowledgeable eyes review my progress as I can (Suzy, teachers, administrators)

Strong Relationships = Successful Projects (applying & implementing)

Along those same lines, when it comes down to actually receiving funding, it helps to know people in the system; especially now during COVID, tons more people are requesting support, so if an opportunity arises for you to speak one-on-one with a program officer before you apply, SEIZE IT! Grant writing is a group activity – the individual can get the job done, but truly incredible, game-changing projects take a village.

Clear, Concise, and Confident Communication is paramount (organizing & writing)

Grantors want to know that the project will be successful and that all grantees are on the same page - communication is key during the grant research and writing process because it is a preface to the project itself and its implementation.

Remember who will benefit!

The grant writing process is stressful, and team morale can play a large part in a grant's success (whether it be researching or applying for highly competitive grants). It's at those moments when we have to remember who will benefit from all of this - we are always thrilled to share good news with teachers and schools, because we know that this excitement and support will ultimately benefit our kids.